

**NOTICE**

Date: \_\_\_\_\_

To  
All the Hon. Directors of  
Nagpur Smart And Sustainable City Development Corporation Limited

Notice is hereby given that the Seventh Meeting of the Board of Directors [07/2017-18] of the Company will be held on Monday, 18<sup>th</sup> December, 2017 at 06.00 pm at the registered office of the Company at New Administrative Building, Nagpur Municipal Corporation, Palm Road, Civil Lines Nagpur-440001 to transact the following business:

Sr. No.	Item
1.	To grant leave of absence, if any.
2.	To confirm and approve the minutes of the meeting of the Board of Directors held on 13 <sup>th</sup> October, 2017.
3.	To review the progress of safe and smart city project being implemented by L&T since last BOD meeting held on 13.10.2017. (PPT by L&T and E&Y)
4.	To review the progress of the work of preparation of TPS based on the principle of retrofitting for Pardi, Bharatwada, Punapur and Bhandewadi (ABD Project) since last BOD meeting held on 13.10.2017. (PPT by HCP)
5.	To consider and approve the draft DPR for affordable Housing.
6.	To consider and approve the draft DPR for Project Tendersure.
7.	To consider and approve the RFP for monetization of City Wi-Fi Network.
8.	To discuss and consider the proposal received from Commissioner NMRDA for inclusion of NMRDA area in Smart City.
9.	To discuss and initiate the process of recruitment through Maha Online.
10.	To adopt the circular resolution bearing No. 1/2017-18 pertaining to the Constitution of Audit Committee.
11.	To discuss and approve the proposal of Issue and Allotment of Equity Shares.
12.	To place before the Board of Directors the List of empanelled Independent Directors.
13.	To discuss and consider the report of the subcommittee on Common Mobility
14.	To discuss and approve the budgeting format.
15.	To discuss and approve the inclusion of Shri. Ishu Sindhu (IPS) as a special invitee.
16.	To discuss and approve the proposal for extension of tenure and revision of remuneration of Consultant Company Secretary.
17.	To discuss and approve the proposal for extension of tenure of Internal Auditors.
18.	Any other business with the permission of Chair.

Kindly make it convenient to attend the meeting.

Thanking You,

Yours Faithfully,

For Nagpur Smart And Sustainable City Development Corporation Limited

For Company Secretary

Copy to:-

With a request to make it convenient to attend the meeting as a special invitees.

1. [Larsen & Toubro](#)
2. [Ernst & Young](#)
3. HCP
4. Grant Thornton
5. PSUs
6. National Highways Authority of India
7. Maharashtra Metro Rail Corporation Limited
8. [Maharashtra State Road Development Corporation Limited](#)
9. [Maharashtra State Road Transport Corporation](#)
10. Public Works Department
11. Maharashtra State Electricity Distribution Co. Ltd.
12. Mahanagar Gas
13. [Bharat Sanchar Nigam Limited](#)
14. Nagpur Improvement Trust
15. State Tourism Department
16. Nagpur Municipal Transport Undertaking
17. Orange City Water Works
18. Nagpur Environmental Services Limited
19. District Inspector of Land Records
20. Sub Divisional Officer (SDO)

**Nagpur Smart And Sustainable City Development Corporation Limited**

**Board Note**

Item No.1	To grant leave of absence, if any
-----------	-----------------------------------

CEO of the Company hereby welcomes all the Board of Directors of NSSCDCL to the Seventh Board meeting, and would like to inform that Mr. .... and Mr. ...., Directors of the Company have expressed their inability to attend the meeting due to unavoidable circumstances.

A copy of Letter of intimation regarding their inability to attend meeting received from respective directors is placed on the table be and is hereby noted. Board is requested to grant necessary leave of absence to the absentee Director(s), if any.

Board of Directors may pass the following resolution(s) with or without modification(s) as deemed fit.

**DRAFT RESOLUTION**

**“RESOLVED THAT** Leave of Absence was granted to Mr. ...., Director and Mr. ...., Director of the Company, who have expressed their inability to attend meeting due to unavoidable circumstances. Copy of Letter of intimation regarding their inability to attend meeting received from respective Director be and is hereby noted”.

## **Nagpur Smart And Sustainable City Development Corporation Limited**

### **Board Note**

Item No. 2	To confirm and approve the minutes of the meeting of the Board of Directors held on 13 <sup>th</sup> Day of October 2017.
------------	---

The Sixth meeting of the Board of Directors of the Company was held on Friday 13<sup>th</sup> Day of October 2017 at the Registered Office of the company, the draft minutes of the same were circulated earlier for obtaining confirmation of all Board Members.

The Board is requested to consider and pass the following resolution:

#### **DRAFT RESOLUTION**

**“RESOLVED THAT** the minutes of the Sixth meeting of the Board of Directors of the Company which was held on Friday 13<sup>th</sup> Day of October 2017 at the registered office of the company as circulated earlier and placed before the Board be and is hereby read, signed, confirmed and taken on record.”

## **Nagpur Smart And Sustainable City Development Corporation Limited**

### **Board Note**

Item No. 3	To review the progress of safe and smart city project being implemented by L&T since last BOD meeting held on 13.10.2017. (PPT by L&T and E&Y)
------------	--

The progress report since last BOD meeting held on 13.10.2017 prepared by L&T and E&Y in terms of implementation of project under safe and smart city project is being placed before BOD.

The progress report may be reviewed and BOD may take note of the same.

## **Nagpur Smart And Sustainable City Development Corporation Limited**

### **Board Note**

Item No. 4	To review the progress of the work of preparation of TPS based on the principle of retrofitting for Pardi, Bharatwada, Punapur and Bhandewadi (ABD Project) since last BOD meeting held on 13.10.2017. (PPT by HCP)
------------	---

The progress report prepared by HCP since last BOD meeting held on 13.10.2017 in terms of preparation of TPS based on the principle of retrofitting for Pardi, Bharatwada, Punapur and Bhandewadi (ABD Project) is being placed before BOD.

The progress report may be reviewed and BOD may take note of the same.

**Nagpur Smart And Sustainable City Development Corporation Limited**  
**Board Note**

Item No. 5	To consider and approve the draft DPR for affordable Housing.
------------	---

In the view of direction given by BoD in the previous board meeting held on 13.10.2017, instructions were given to GT (PMU) to prepare the Affordable Housing DPR on PPP model on priority basis, the draft DPR has been prepared by PMU and further scrutinized by Executive Engineer NSSCDCL.

The said draft DPR is now submitted for the approval of BOD. The draft DPR includes the followings;

**Project Components:**

- Development of 4000 housing units
- Provision of both physical and social infrastructure facilities
- The smart interventions such as Solar Rooftops, CCTV Surveillance and LED Based streetlights to be provided
- Proposed technologies - MIVAN, Pre-fabrication and Conventional method

**Project cost:**

- Option 1: Project Development on the Private Land – Rs 824 Crs
- Option 2: Project Development on the Government Land – Rs 454 Crs

**Implementation Strategy:**

- The project is proposed to be implemented under the Affordable Housing in Partnership Model of the PMAY (Verticle III)
- The developer would be selected through a competitive bidding.

**Timelines:**

- Expected project start date- Mar 2018
- Expected project completion date – June 2019

**DRAFT RESOLUTION**

**“RESOLVED THAT** BOD has accorded its approval to the draft DPR prepared by GT ( PMU) for affordable Housing project in ABD area.”

**“RESOLVED FURTHER THAT BOD** has accorded its approval to the option\_\_\_ and its estimated cost as proposed in the DPR, to ensure successful execution of the project within given time frame and cost.”

**“RESOLVED FURTHER THAT BOD** has authorised CEO to complete the entire bidding process and submit the proposal before the BOD for the appointment of agency for implementation of the project.”

# Nagpur Smart And Sustainable City Development Corporation Limited

## Board Note

Item No. 6	To consider and approve the draft DPR for Project Tendersure
------------	--

In the view of direction given by BoD in the previous board meeting held on 13.10.2017, instructions were given to GT (PMU) to prepare the TenderSure interim DPR on EPC model on priority basis, the draft DPR has been prepared by PMU and further scrutinized by Executive Engineer NSSCDCL **Component of the Project**

The said draft DPR is now submitted for the approval of BOD. The interim DPR includes the followings;

### 1. Project Components

- Tender SURE Project is being proposed to be developed on a Pilot basis for two road stretches in the ABD area - a) Bharatwada road- 2.5 kms and b) Punapur road – 2.1 kms.
- Envisages strengthening of carriageway with uniform lanes for motorists, pedestrians and cyclists, development of footpaths and universal accessible ways, provision of basic civic services such as water supply, sewerage and storm water drainage, beautification & landscaping of the streetscape and junctions.

### 2. Project Cost

- Cost – Rs. 45 crores

### 3. Implementation Strategy

- The project will be developed based on TenderSURE Concept.
- The Private sector contractor will take up the construction of the project.
- The EPC contracting model will be followed to implement the Project.
- The contractor shall be appointed through a bid parameter on least cost basis.

### 4. Timeline:

- Expected project start date- Mar 2018
- Expected project completion date – June 2019

## DRAFT RESOLUTION

**“RESOLVED THAT** BOD has accorded its approval to the draft DPR prepared by GT ( PMU) for Tender Sure Project including two road projects on Pilot basis in ABD area.”

**“RESOLVED FURTHER THAT BOD** has accorded its approval to the EPC option and its block estimated cost as proposed in the DPR, to ensure successful execution of the project within given time frame and cost.”

**“RESOLVED FURTHER THAT BOD** has authorised CEO to complete the entire bidding process and submit the proposal before the BOD for the appointment of agency for implementation of the project.”



# Nagpur Smart And Sustainable City Development Corporation Limited

## Board Note

Item No. 7	To consider and approve the RFP for monetization of City Wi-fi Network
------------	--

The city Wi-Fi infrastructure had been laid as part of the Safe and Smart City projects in Nagpur. This project has been initiated by the Maharashtra Information Technology Ltd. (A Government of Maharashtra Enterprise).

NSSCDCL intends to make the city Wi-Fi network a self-sustainable project by monetizing the usage of the underlying infrastructure. The draft RFP has been prepared by EY and scrutinized by GT. The said draft RFP is being placed before the BOD for approval. The total expected revenue on the basis of estimation done by Project Management Consultants (PMC) for Safe and Smart City Project (E&Y) would be INR 1.06Cr in the first year with a subsequent increment of 5% each year.

As Maha IT being the owner of the city Wi-Fi network where Police authorities, Nagpur Municipal Corporation and NSSCDCL being the users, the BOD is requested to pass the resolution requesting Maha IT to transfer the ownership of the city Wi-Fi network to NSSCDCL and to authorize CEO to publish the RFP for monetizing city Wi-Fi network.

It is therefore proposed to obtain the approval of BOD on followings;

- i. to approve the draft RFP prepared by (E&Y) Project Management Consultants (PMC) for Safe and Smart City Project and scrutinized by GT
- ii. to request the Maha IT to transfer the ownership of city Wi-Fi network to NSSCDCL
- iii. to authorise CEO to complete the entire bidding process and submit the proposal before the BOD for the appointment of agency for implementation of the project

Therefore, BOD may pass the resolution for acceptance with or without suggestions as deemed fit.

### DRAFT RESOLUTIONS

**RESOLVED THAT BOD has accorded its approval to the draft RFP prepared by (E&Y) Project Management Consultants (PMC) for Safe and Smart City Project and scrutinized by GT (PMU)."**

**RESOLVED FURTHER THAT BOD** has accorded its approval for requesting Maha IT to transfer the ownership of city Wi-Fi network to NSSCDCL and to authorize CEO to publish the RFP for monetizing the city Wi-Fi network.

**RESOLVED FURTHER THAT BOD** has accorded its approval for sharing the accrued revenue by this project between Bidder and NSSCDCL

**"RESOLVED FURTHER THAT BOD** has authorised CEO to complete the entire bidding process and submit the proposal before the BOD for the appointment of agency for implementation of the project."

## **Nagpur Smart And Sustainable City Development Corporation Limited**

### **Board Note**

Item No. 8	To discuss and consider the proposal received from Commissioner NMRDA for inclusion of NMRDA area in Smart City.
------------	--

Hon'ble Chariman of NMRDA has requested to include NMRDA region in Smart City Mission with a vision of better management of the region and the provision of smart infrastructure facilities in Peri urban area of NMC. NMRDA is committed to work for integrated development of the region.

NMRDA would like to develop the Peri urban area of Nagpur Municipal Corporation and other ULBs. NMRDA is conducting the meetings with National and International agencies working in the respective sectors to understand the global practices.

Therefore it is proposed by NMRDA Commissioner to include its jurisdiction under the Smart City Mission.

BOD may take note of the proposal and pass the following resolution with or without modification.

#### **DRAFT RESOLUTIONS**

**RESOLVED THAT BOD** has considered the proposal and directed Commisisoner NMRDA to submit the proposal to State Government.

# Nagpur Smart And Sustainable City Development Corporation Limited

## Board Note

Item No. 9	To discuss and initiate the process of recruitment through Maha online.
------------	---

The Board of Directors of Nagpur Smart and Sustainable City Development Corporation Limited vide resolution bearing No. 52(5)/ 17-18 had given approval to establishment schedule along with Human Resource Policy.

Now, it is proposed to recruit all the post excluding the posts of Drivers and Peons. The post of Drivers and Peons will be recruited at later stage.

The recruitment is proposed to be done through MahaOnline Limited which is joint venture between Govt. of Maharashtra and TCS. In this regard, Government of Maharashtra has directed various department in state to use MahaOnline recruitment portal for recruitment of group C and B (non gazetted ) vide GR No. 1214/289/13a dated 11-03-2015. (Copy of GR attached).

NSSCDCL has received the proposal from MahaOnline Limited to use its recruitment services for recruitment of personnel for NSSCDCL. **(Copy Attached)**

Online Application Submission for direct recruitment for post (Group A, B & C ) mentioned in establishment schedule. MahaOnline will charge Rs. 20/- + Applicable Tax for each successful application submitted through Application Management process where no Examination will be conducted. The list of posts which are to be recruit directly is attached with this note as **Annexure A**.

Online Computer test based recruitment for the post of Computer Operator ( Group C). Considering the large number of applications for this post, it is proposed to be conduct written test for this post. MahaOnline will charge Rs. 382/- + Applicable Tax for each successful application submitted for conducting Computer Based Test in English. MahaOnline will charge RS 1450/- + Applicable tax for each question generated in English. It is proposed to set Question Paper of 100 marks (50 Questions) for the post of computer operators. Thus, total cost for setting question paper will be Rs. 72500.

In this context, it is proposed to sign MOU with MahaOnline to recruit personnel for NSSCDCL. BOD may pass the following resolution(s) with or without modification(s) as deemed fit.

### DRAFT RESOLUTION

RESOLVED THAT, BOD has accorded its approval to followings;

a) authorised CEO to sign the MOU on behalf of NSSCDCL and to initiate the recruitment process through MahaOnline Limited in compliance to the approved establishment schedule of NSSCDCL.

b) to the expenditure to be incurred for the recruitment process.

# Nagpur Smart And Sustainable City Development Corporation Limited

## Board Note

Item No.10	To adopt the circular resolution bearing No. 1/2017-18 pertaining to the Constitution of Audit Committee.
------------	---

The Ministry of Housing and Urban Affairs (MoHUA) and the World Bank are partnering to design a performance-based program for select Smart Cities. Under this Program, wellperforming Smart Cities will receive additional grants from MoHUA against a set of predetermined performance parameters. The proposed MoHUA-World Bank India Smart Cities Program (ISCP) has a total outlay of US\$500 million of which around US\$480 million will be available as performance based incentive grants, and the balance would be available for specific demand-driven capacity building and project management support at state level as well as at the SPV level. The performance-based incentive grants will be disbursed to the SPVs on achievement of pre-determined performance measures/results.

The grants will be open to only the first 60 SPVs selected under the Smart Cities Mission for the first phase of the program. For this purpose, each interested State/UT will be required to submit information for only those Smart Cities which were selected in the first three rounds (including fast-track round). To facilitate the screening of States/UTs and shortlisting of SPVs interested in participating in ISCP, a screening framework has been prepared. The screening framework comprises of three sections. Part A of the screening framework lists mandatory conditions for access to the Program. Part B presents the criteria for screening of States/UTs, while Part C presents the criteria for shortlisting of SPVs. All informations are required to be submitted to the UD GOM by 16<sup>th</sup> December 2017.

In view of above part A pertaining to the mandatory conditions of the screening framework, one of the conditions is constitution of Audit Committee under the provisions of the Companies Act, 2013, in order to match the timeline of submission of information within stipulated time period i.e. 16.12.2017, approval of Chairman has been obtained to constitute an Audit Committee pursuant to the provisions of section 177 of the Companies Act, 2013 by way of Circular Resolution bearing No. ( 01/2017-18) on 13<sup>th</sup> December 2017. Chiarman has given approval to the constitution of Audit Committee comprises of following members;

### **Audit Committee Members;**

Sr.No	Name	Designation
01	Municipal Commissioner	Chairman
02	Independent Director	Member ( to be appointed)
03	Independent Director	Member ( to be appointed)

It is proposed to adopt the Circular Resolution bearing No. ( 01/2017-18) pertaining to constitution of Audit committee pursuant to the provisions of Section 177 of the Companies Act, 2013 read with rules framed there under.

BOD may pass the following resolution(s) with or without modification(s) as deemed fit.

**DRAFT RESOLUTION**

“**RESOLVED THAT** BOD has accorded its approval for adoption of Circular Resolution bearing No. ( 01/2017-18) pertaining to constitution of Audit committee pursuant to the provisions of Section 177 of the Companies Act, 2013 read with rules framed there under comprises of following members

**Audit Committee Members;**

Sr.No	Name	Designation
01	Municipal Commissioner	Chairman
02	Independent Director	Member ( to be appointed)
03	Independent Director	Member ( to be appointed)

# Nagpur Smart And Sustainable City Development Corporation Limited

## Board Note

Item No.11	To discuss and approve the proposal of Issue and Allotment of Equity Shares.
------------	--

In accordance to the Government Decision No. Smart C.– 2016/No. 58/Ward No.261/Navi-23 Dated 18th June 2016 NSSCDCL is jointly owned company of Government of Maharashtra and Nagpur Municipal Corporation (50:50 equity). Shareholders has given their approval to increase the authorised capital of the company from Rs. 5 lacs to Rs. 200crore in the first annual general meeting held on 14.12.2017.

The current share holding pattern of the company is as follows;

Shareholders	No. of Shares	% of Share Capital
Govt. of Maharashtra through Divisional Commssioner as a nominee of Govt. of Maharashtra	25000	50%
Nagpur Municipal Corporation through its Municipal Commissioner and Six nominees as a Nominee of Nagpur Municipal Corporation	25000	50%
<b>Total</b>	<b>50000</b>	<b>100%</b>

Clause 10.4 of the Mission statement and Guidelines states “ To enable the building up of the equity base of the SPV and enable ULb’s to contribute their share of the equity capital, GOI grants will be permitted to be utilized as ULB’s share of equity capital in the SPV. Accordingly it is proposed to consider and approve the proposal of issue and allotment of equity shares in following manner;

Sr.no	Applicant	Grant Received which is required to be capitalised as per clause 10.4 of Mission statement and Guidelines (In Rs.)
1	Govt. of Maharashtra through Divisional Commssioner as a nominee of Govt. of Maharashtra	99975000
2	Nagpur Municipal Corporation through its Municipal Commissioner and Six nominees as a Nominee of Nagpur Municipal Corporation	99975000
	<b>Total</b>	199,95,00,000/-

Pursuant to the provisions of section 62 1(a) of the Companies Act, 2013 read with Rules framed there under and in compliance to the said GOM GR Dated 18th June 2016, read with Mission statement and Guidelines, Government of Maharashtra and Nagpur Municipal Corporation is required to maintain equality in distribution of equity shares throughtout the tenure of the project, accordingly it is proposed to issue and allot 19,99,50,000 Equity Shares of face value of Rs.10 each aggregating of Rs. 199,95,00,000/- each fully paid up to Govt. of Maharashtra and to Nagpur Municipal Corporation.

BOD may discuss and pass the following resolution(s) with or without modification(s) as deemed fit.

### **DRAFT RESOLUTION**

**“RESOLVED THAT** Pursuant to the provisions of section 62 1(a) of the Companies Act, 2013 read with Rules framed there under and in compliance to the said GOM GR Dated 18th June 2016, read with Mission statement and Guidelines, consent of BOD be and is hereby given to issue & allot 19,99,50,000 Equity Shares of Rs.10/- (Rupees Ten only) each fully paid up to the existing shareholders in following manner;

<b>Name of the Shareholder</b>	<b>No. of Shares to be allotted</b>	<b>Distinctive Number</b>	
		<b>From</b>	<b>To</b>
Govt. of Maharashtra through Divisional Commssioner as a nominee of Govt. of Maharashtra	99975000	50001	100025000
Nagpur Municipal Corporation through Municipal Commissioner as a nominee of Nagpur Municipal Corporation	99975000	100025001	200000000

**“RESOLVED FURTHER THAT** Practising Company Secretary be and is hereby authorised to file and certify necessary e-form with the Registrar of Companies to give effect to said allotment of Equity Shares.”

# Nagpur Smart And Sustainable City Development Corporation Limited

## Board Note

Item No. 12	To place before the Board of Directors the List of empanelled Independent Directors
-------------	---

**In light of discussion held in the 6<sup>th</sup> BOD Meeting dated 13<sup>th</sup> October 2017**, NSSCDCL is coming under the purview of exemption given vide notification bearing no. GSR 839 (E) dated 05/07/2017 issued by Ministry of Corporate Affairs pertaining to appointment of Independent Directors, being Joint Venture Company of GOM and Nagpur Municipal Corporation , however in order to comply with the principles of better corporate governance NSSCDCL may consider the appointment of Independent Directors as per the provisions of Section 139 of the Companies Act, 2013.

Accordingly, the List of empanelled Independent Directors downloaded from the Data Banks available with the Institute of Company Secretaries of India (ICSI) and Ministry of Corporate Affairs is placed before the BOD for noting and further appropriated instructions.

BOD may take note of the same.



# Nagpur Smart And Sustainable City Development Corporation Limited

## Board Note

Item No. 13	To discuss and consider the report of the subcommittee on Common Mobility
-------------	---

Board of Directors of NSSCDCL vide resolution bearing No. 60(6)/17-18 has constituted the sub-committee comprising of following members;

- i. Transport Manager, NMC
- ii. GM Planning, Maha Metro Rail

In view of above, BOD has given directions to the above committee to submits its report on following aspects;

- i. Ticketing/Fares
- ii. Routes planning and rationalization
- iii. Losses incurred by NMC transport Undertaking( NMTU)
- iv. Structure of proposed company
- v. Revenue Sharing Model between NMC and Metro

Accordingly, committee has prepared its report and being placed before BOD for consideration.

BOD may discuss and pass the following resolution(s) with or without modification(s) as deem fit.

### DRAFT RESOLUTION

“RESOLVED THAT BOD has considered the report submitted by the Committee and directed NSSCDCL/NMRDA/Maha Metro to get the report prepared from empanelled agencies.”

**Nagpur Smart And Sustainable City Development Corporation Limited**

**Board Note**

Item No. 14	To discuss and approve the budgeting format
-------------	---

Nagpur Smart And Sustainable City Development Corporation has to implement Area Based Development Project and PAN City Smart Solutions Project and accordingly for improvement of better internal control, the company has devised budgetary formats. The budget should covered major accounting heads of capital liabilities, revenue income, capital assets and revenue expenditure. The accounting heads are classified based on Major, Minor and Detailed Ledger Heads. The proposed budget format is for the financial year adopted by the company i.e April to March.

The proposed budget format is being vetted by CFO and put up before BOD for approval.

BOD may discuss and pass the following resolution(s) with or without modification(s) as deemed fit.

**DRAFT RESOLUTION**

“RESOLVED THAT BOD has accorded its approval to the budgeting format as vetted by CFO, and further authorized CFO to do all the needful in order to give effect to the said resolution and keep BOD updated.”

## **Nagpur Smart And Sustainable City Development Corporation Limited**

### **Board Note**

Item No. 15	To discuss and approve the inclusion of Shri. Ishu Sindhu ( IPS) as a special invitee.
-------------	--

Shri. Ishu Sindhu (IPS) has been involved on behalf of Nagpur Police Commissionarate, in Nagpur Safe & Smart City Project since its inception.

Shri Sindhu has been transferred from Nagpur to Delhi as \_\_\_\_\_

Accordingly, it is proposed to obtain the approval of BOD;

- i. to request Resident commissioner Maharashtra Sadan to allow Shri Sindhu to attend the various review meetings related to the implementation of the Safe & Smart City Project as as a special invitee.
- ii. to expenditure to be incurred for travelling and accommodation by Mr. Sindhu as per his entitlements

BOD may discuss and pass the following resolution(s) with or without modification(s) as deem fit.

#### **DRAFT RESOLUTION**

“RESOLVED THAT BOD has accorded its approval to request Resident commissioner Maharashtra Sadan to allow Shri Sindhu to attend the various review meetings related to the implementation of the Safe & Smart City Project as as a special invitee.

RESOLVED FURTHER THAT BOD has accorded its approval to the expenditure to be incurred for travelling and accommodation by Mr. Sindhu as per his entitlements

.

## Nagpur Smart And Sustainable City Development Corporation Limited

### Board Note

Item No. 16	To discuss and approve the proposal for extension of tenure and revision of remuneration of consultant company Secretary.
-------------	---

Shri. Parag Dasarwar, practicing Company Secretary, has been engaged by Hon. Municipal Commissioner, NMC in the formation of company Nagpur Smart & Sustainable City Development Corporation Limited as a special purpose vehicle responsible for implementation of Nagpur Smart City Project, further As per resolution bearing No. Resolution No. 14(1)/16-17 passed in the 1st BOD Meeting held on 06th August 2016 his appointment has been ratified and confirmed by the Board of Director of NSSCDCL at a monthly remuneration of Rs. 18,000/- (Eighteen Thousand only) exclusive of taxes vide appointment letter dated 18th June, 2016. Further Board of Directors of NSSCDCL vide resolution bearing No. 40(4)/17-18 passed in its 4th meeting held on 25th June, 2017, has given approval to continue his services as a Consultant Company Secretary.

The proposal dated 30.11.2017 regarding extension of tenure and revision in remuneration from Rs. 18000/- to Rs. 75000/- ( exclusive of taxes as applicable, statutory fees at actual, travelling and miscellaneous) has been obtained from M/s Parag Dasarwar, Company Secretaries, it is proposed to consider the proposal regarding extension of tenure as well as remuneration as above, looking at the magnitude of professional involvement in the day to day affairs of the NSSCDCL.

BOD may discuss and pass the following resolution(s) with or without modification(s) as deemed fit.

#### **DRAFT RESOLUTION**

**“RESOLVED THAT** the consent of BOD be and is hereby accorded for revision of monthly remuneration from Rs. 18000/- to Rs. 75000/- ( Seventy five thousand only) ( exclusive of taxes) .”

**“RESOLVED FURTHER THAT BOD** has accorded its approval to extend the tenure of services of M/s Parag Dasarwar, Consultant Company Secretaries, Nagpur through the tenure of the project subject to renewal every year.”

**“RESOLVED FURTHER THAT BOD** has authorized CEO to do all the required needful in order to give effect to the above resolution.”

## Nagpur Smart And Sustainable City Development Corporation Limited

### Board Note

Item No. 17	To discuss and approve the proposal for extension of tenure of Internal Auditors
-------------	--

Nagpur Smart And Sustainable City Development Corporation Limited vide Board Resolution No.12(1)/16-17 passed in its first meeting held on 06.08.2016 and office letter dated 08.12.2016 , has appointed M/s. A. S. Kulkarni & Associates, Chartered Accountants as internal auditor on monthly retainership basis for conducting internal audit of NSSCDCL for the period 01.10.2016 to 30.09.2017. The NSSCDCL has received letter for extension of service from 01.10.2017 to 30.09.2018.

The above proposal is being put up before BOD for approval.

BOD may discuss and pass the following resolution(s) with or without modification(s) as deemed fit.

#### **DRAFT RESOLUTION**

“RESOLVED THAT the consent of the BOD be and is hereby accorded for extension of tenure of M/s A. S. Kulkarni & Associates, Chartered Accountants as internal auditor for a period of 1 year i.e. from 01.10.2017 to 30.09.2018 on a monthly remuneration of Rs. 75000/- ( Seventy five thousand only) ( exclusive of taxes).

**Nagpur Smart And Sustainable City Development Corporation Limited**

**Board Note**

Item No. 18	Any other business with the permission of chair
-------------	---