

NOTICE

Date: 13/07/2018

To
All the Hon. Directors of
Nagpur Smart And Sustainable City Development Corporation Limited

Notice is hereby given that the Eleventh Meeting of the Board of Directors [11/2018-19] of the Company will be held on Thursday, 19th day of July, 2018 at 02.00 p.m. at the registered office of the Company at New Administrative Building, Nagpur Municipal Corporation, Palm Road, Civil Lines Nagpur-440001 to transact the following business:

| Sr. No. | Item |
|---------|---|
| 1 | To grant leave of absence, if any. |
| 2 | To confirm and approve the minutes of the meeting of the Board of Directors held on 13 th July 2018. |
| 3 | To discuss and approve the RFP for Affordable Housing project in ABD area. |
| 4 | To discuss and adopt the Logo of NSSCDCL. |
| 5 | To discuss and approve the opening of New Bank Account with State Bank of India, _____ Branch, Nagpur for facilitating all e-payments as per the directions of Ministry of Housing and Urban Affairs. |
| 6 | To discuss and approve the proposal for preparing a documentary depicting the journey of Nagpur City Transformation. |
| 7 | To discuss and approve the proposal for extension of tenure of Internal Auditors. |
| 8 | To discuss and approve the proposal for extension of tenure of Consultant Company Secretary. |
| 9 | Any other business with the permission of Chair. |

Kindly make it convenient to attend the meeting.

Thanking You,

Yours Faithfully,

For Nagpur Smart And Sustainable City Development Corporation Limited

For Company Secretary

Copy to:-

With a request to make it convenient to attend the meeting as a special invitees.

1. Larsen & Toubro
2. Ernst & Young
3. HCP
4. Grant Thornton
5. PSUs
6. National Highways Authority of India
7. Maharashtra Metro Rail Corporation Limited
8. Maharashtra State Road Development Corporation Limited
9. Maharashtra State Road Transport Corporation
10. Public Works Department
11. Maharashtra State Electricity Distribution Co. Ltd.
12. Mahanagar Gas
13. Bharat Sanchar Nigam Limited
14. Nagpur Improvement Trust
15. State Tourism Department
16. Nagpur Municipal Transport Undertaking
17. Orange City Water Works
18. Nagpur Environmental Services Limited
19. District Inspector of Land Records
20. Sub Divisional Officer (SDO)

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

| | |
|-----------|-----------------------------------|
| Item No.1 | To grant leave of absence, if any |
|-----------|-----------------------------------|

CEO of the Company hereby welcomes all the Board of Directors of NSSCDCL to the Eleventh Board meeting, and would like to inform that Mr. and Mr., Directors of the Company have expressed their inability to attend the meeting due to unavoidable circumstances.

A copy of Letter of intimation regarding their inability to attend meeting received from respective directors is placed on the table of which BOD may take note. Board is requested to grant necessary leave of absence to the absentee Director(s), if any.

Board of Directors may pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“**RESOLVED THAT** Leave of Absence was granted to Mr., Director and Mr., Director of the Company, who have expressed their inability to attend meeting due to unavoidable circumstances. Copy of Letter of intimation regarding their inability to attend meeting received from respective Director be and is hereby noted”.

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

| | |
|------------|---|
| Item No. 2 | To confirm and approve the minutes of the meeting of the Board of Directors held on 13 th July 2018. |
|------------|---|

The Tenth meeting of the Board of Directors of the Company was held on Friday 13th Day of July 2018 at the Registered Office of the Company, the draft minutes of the same were circulated earlier for obtaining confirmation of all Board Members.

The Board is requested to consider and pass the following resolution:

DRAFT RESOLUTION

“RESOLVED THAT the minutes of the Tenth meeting of the Board of Directors of the Company which was held on Friday 13th Day of July 2018 at the registered office of the company as circulated earlier and placed before the Board be and is hereby read, signed, confirmed and taken on record.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

| | |
|------------|--|
| Item No. 3 | To discuss and approve the RFP for Affordable Housing project in ABD area. |
|------------|--|

In view of the Directions given in the BOD meeting held on 18.12.2017, GT had been asked to study and examine the Government of Maharashtra PPP policy for better implementation of the affordable housing project in ABD area.

Accordingly, the DPR had been revised in compliance to the Government of Maharashtra PPP policy and put up before BOD for approval. BOD had approved the revised DPR subject to:

- A. Technical sanction to be obtained from Shri. Vijay Banginwar (Retired Chief Engineer PwD) technical advisor to the SPV
- B. The PMU (GT) is directed to prepare the RFP based on both options

And authorised CEO to invite the tenders for both options on design & build model and complete the entire bidding process.

Accordingly, subject to the technical sanction obtained from Shri. Vijay Banginwar (Retired Chief Engineer PwD) technical advisor to the SPV, the draft RFP for Affordable Housing project in ABD area on both options, is placed before the BOD for approval.

Salient Features of RFP for Affordable Housing project are as follows;

Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has accorded its approval to the draft RFP prepared by GT (PMU) for Affordable Housing project in ABD area on both options and on design & build model ..”

“RESOLVED FURTHER THAT BOD has authorised CEO to complete the entire bidding process and submit the proposal before the BOD for the appointment of agency/Contractor for implementation of the project.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

| | |
|------------|---|
| Item No. 4 | To discuss and adopt the Logo of NSSCDCL. |
|------------|---|

The Draft Logo of NSSCDCL is being placed before the BOD for their approval and adoption.

It is proposed that Logo will be registered with the competent authority subject to the approval of BOD.

BOD may pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“RESOLVED THAT approval of BOD be and is hereby accorded for adoption of Logo of NSSCDCL and to register the same with competent authority as Trade Mark.”

“RESOLVED FURTHER THAT CEO of the Company, hereby authorized to finalise the stationery in consultation with Municipal Commissioner.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

| | |
|------------|---|
| Item No. 5 | To discuss and approve the opening of New Bank Account with State Bank of India, _____ Branch, Nagpur for facilitating all e-payments as per the directions of Ministry of Housing and Urban Affairs. |
|------------|---|

As per the directions received from Government of Maharashtra and Government of India received vide D O Letter bearing Smart City-2018/Pra Kra. 08/ Navi-33 dated 09.07.2018 issued by Urban Development Department, Government of Maharashtra, received on 11.07.2018 and D O No. K-150616/80/2018-SC-I dated 29.06.2017, issued by Ministry of Housing and Urban Affairs, Government of India, received on 11.07.2018. It is stated that as per directions of “Hon. Prime Minister it is decided to undertake a 100 day program starting from 1st July for digitization of collections and receipts in all smart cities”. It is also advised that smart cities and municipal corporations should start accepting digital payments or receipts of all kinds on all available channels viz., BHIM, BHARAT QR, UPI, AADHAR PAY, BHARAT BILL PAYMENT SYSTEM (BBPS), NEFT, E-WALLETS AND OTHERS etc. In view of this apart from our existing Principal Banker i.e. Bank of Maharashtra, we need to explore another additional nationalized banking option which provides all these e-services at one stop and to open additional account so that we can use or provide referred e-services.

Hence, it is proposed to open Additional Bank Account with Any Nationalised Bank for providing desired e-services as well for making digital payments. It is further proposed that Any Two of Three present signatories viz, Municipal Commissioner, NMC, Chief Executive Officer and Chief Finance Officer will be authorized to sign and operate the New Bank Account.

DRAFT RESOLUTION

“**RESOLVED THAT** BOD has accorded its approval to Open Additional Bank Account with Any Nationalised Bank to ensure adherence to communications made by GoM and GoI in respect of Digital Payment. It is further resolved that Any Two of Three present signatories viz, Municipal Commissioner, NMC, Chief Executive Officer and Chief Finance Officer are authorized to sign and operate the Bank Account”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

| | |
|------------|--|
| Item No. 6 | To discuss and approve the proposal for preparing a documentary depicting the journey of Nagpur City Transformation. |
|------------|--|

The City of Nagpur has historic importance, it was established by King Bakht Buland Shah in 17th Century. It is known as the Center of India, the Orange city and Tiger capital of India.

The city has witnessed several changes during past few centuries. A lot of developmental activities are undertaken to transform the city into education, health and logistic hub. This journey of transformation is required to be documented in electronic form.

Therefore it is propose to prepare a documentary depicting the journey of Nagpur City Transformation.

BOD may pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“RESOLVED THAT approval of BOD be and is hereby accorded to initiate the process for the appointment of reputed Agency and submit the proposal for its approval.”

“RESOLVED FURTHER THAT BOD has authorized CEO to do all the required needful in order to give effect to the above resolution.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

| | |
|------------|---|
| Item No. 7 | To discuss and approve the proposal for extension of tenure of Internal Auditors. |
|------------|---|

Nagpur Smart And Sustainable City Development Corporation Limited vide Board Resolution No.12(1)/16-17 passed in its first meeting held on 06.08.2016 and office letter dated 08.12.2016 , has appointed M/s. A. S. Kulkarni & Associates, Chartered Accountants as internal auditor on monthly retainerhip basis for conducting internal audit of NSSCDCL for the period 01.10.2016 to 30.09.2017. Further, Board of Directors of NSSCDCL vide resolution bearing No. 81(7)/17-18 passed in its 7th meeting held on 18th December, 2017, has given approval to continue their services as an Internal Auditors. The NSSCDCL has received letter for extension of service from 01.10.2018 to 30.09.2019.

The above proposal is being put up before BOD for approval.

BOD may discuss and pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“**RESOLVED THAT** the consent of the BOD be and is hereby accorded for extension of tenure of M/s A. S. Kulkarni & Associates, Chartered Accountants as internal auditor for a period of 1 year i.e. from 01.10.2018 to 30.09.2019 on a **monthly remuneration of Rs. 75000/- (Seventy five thousand only) (exclusive of taxes).**”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

| | |
|------------|--|
| Item No. 8 | To discuss and approve the proposal for extension of tenure of Consultant Company Secretary. |
|------------|--|

Shri. Parag Dasarwar, practicing Company Secretary, has been engaged by Hon. Municipal Commissioner, NMC in the formation of company Nagpur Smart & Sustainable City Development Corporation Limited as a special purpose vehicle responsible for implementation of Nagpur Smart City Project, further As per resolution bearing No. Resolution No. 14(1)/16-17 passed in the 1st BOD Meeting held on 06th August 2016 his appointment has been ratified and confirmed by the Board of Director of NSSCDCL on a monthly remuneration basis vide appointment letter dated 18th June, 2016. Further Board of Directors of NSSCDCL vide resolution bearing No. 80(7)/17-18 passed in its 7th meeting held on 18th December, 2017, has given approval to continue his services as a Consultant Company Secretary.

The Consent letter has been obtained from M/s Parag Dasarwar, Company Secretaries, it is proposed to consider the proposal regarding extension of tenure on the existing terms and conditions of the Appointment.

BOD may discuss and pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“RESOLVED FURTHER THAT BOD has accorded its approval to renew the tenure of services of M/s Parag Dasarwar, Consultant Company Secretaries, Nagpur for the period of 1 year starting from _____ to _____.”

“RESOLVED FURTHER THAT BOD has authorized CEO to do all the required needful in order to give effect to the above resolution.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

| | |
|------------|--|
| Item No. 9 | Any other business with the permission of Chair. |
|------------|--|