

NAGPUR SMART AND SUSTAINABLE CITY DEVELOPMENT CORPORATION LIMITED

REGD OFF: NEW ADMINISTRATIVE BUILDING, NAGPUR MUNICIPAL CORPORATION,
PALM ROAD, CIVIL LINES NAGPUR-440001. CIN: U74999MH2016SGC283173

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NOTICE

Date: 05.04.2018

To
All the Hon. Directors of
Nagpur Smart And Sustainable City Development Corporation Limited

Notice is hereby given that the Eighth Meeting of the Board of Directors [08/2018-19] of the Company will be held on 14th day of April, 2018 at 10.00 a.m. at the registered office of the Company at New Administrative Building, Nagpur Municipal Corporation, Palm Road, Civil Lines Nagpur-440001 to transact the following business:

Sr. No.	Item
1.	To grant leave of absence, if any.
2.	To confirm and approve the minutes of the meeting of the Board of Directors held on 18 th December 2017.
3.	To discuss and approve the appointment of Hon. Virendraji Kukreja, newly elected Standing Committee Chairman, NMC as Ex-officio, Nominee Director of the Company and to accept the resignation of Hon. Sandipji Jadhav former Standing Committee Chairman, NMC.
4.	To review the progress of safe and smart city project being implemented by L&T since last BOD meeting. (PPT by L&T and E&Y)
5.	To review the progress of the work of preparation of TPS based on the principle of retrofitting for Pardi, Bharatwada, Punapur and Bhandewadi (ABD Project) since last BOD meeting. (PPT by HCP).
6.	To review the progress of the GT (PMU) since last BOD meeting.
7.	To consider and approve the DPR for the Tender SURE (Specifications for Urban Road Execution) Projects and authorize CEO to invite the Tenders.
8.	To consider and approve the DPR for Affordable Housing in ABD Area.
9.	To consider and approve the DPR for construction of Markets in ABD Area.
10.	To consider and approve the report prepared by GT (PMU) pertaining to merger of Nagpur Municipal Corporation Transport Undertaking with Maharashtra Metro Rail Corporation Limited.
11.	To discuss, consider and approve the proposal for change request to Director MAHA IT regarding the work of desing and development of Training Room on 7 th Floor, New Administrative Building NMC.
12.	To discuss, adopt and approve the recommendation of Nomination and Remuneration Committee regarding terms and conditions of the appointment along with emoluments, pay-scale, allowances and perquisites of CEO, NSSCDCL
13.	To discuss and consider the recommendation of Selection Committee and accord approval to the appointment of candidates recommended by selection committee.
14.	To consider the recruitment to the posts of General Manager (Mobility Division) and officer on Speical Duty (Non-Technical) on the basis of deputation from the applications received from the employees of Nagpur Municipal Corporation.

15.	To consider and approve the recruitment of sanctioned vacant posts through the HR agency empanelled by MoHUA (GOI) and NIUA of Mahapariksha, Government of Maharashtra online portal for recruitment process.
16.	To discuss and approve the proposal of reconstitution of selection Committee.
17.	To discuss and approve the expenditure incurred of Rs. 2,29,100/- (approx) for the land owners meeting regarding the proposal of TPS held on 08.02.2018 at Bhavani Mata Mandir, Pardi, Nagpur.
18.	To take note of Notices of disclosure of interest and declaration, obtained in form MBP 1 under section 184(1) in the first board meeting of financial year.
19.	To take on record the declarations from directors Under Section 164 of the Companies Act, 2013.
20.	Any other business with the permission of Chair.

Kindly make it convenient to attend the meeting.

Thanking You,

Yours Faithfully,

For Nagpur Smart And Sustainable City Development Corporation Limited

For Company Secretary

Copy to:-

With a request to make it convenient to attend the meeting as a special invitees.

1. [Larsen & Toubro](#)
2. [Ernst & Young](#)
3. HCP
4. Grant Thornton
5. PSUs
6. National Highways Authority of India
7. Maharashtra Metro Rail Corporation Limited
8. [Maharashtra State Road Development Corporation Limited](#)
9. [Maharashtra State Road Transport Corporation](#)
10. Public Works Department
11. Maharashtra State Electricity Distribution Co. Ltd.
12. Mahanagar Gas
13. [Bharat Sanchar Nigam Limited](#)
14. Nagpur Improvement Trust
15. State Tourism Department
16. Nagpur Municipal Transport Undertaking
17. Orange City Water Works
18. Nagpur Environmental Services Limited
19. District Inspector of Land Records
20. Sub Divisional Officer (SDO)

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No.1	To grant leave of absence, if any
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CEO of the Company hereby welcomes all the Board of Directors of NSSCDCL to the Eighth Board meeting, and would like to inform that Mr. and Mr., Directors of the Company have expressed their inability to attend the meeting due to unavoidable circumstances.

A copy of Letter of intimation regarding their inability to attend meeting received from respective directors is placed on the table of which BOD may take note. Board is requested to grant necessary leave of absence to the absentee Director(s), if any.

Board of Directors may pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“RESOLVED THAT Leave of Absence was granted to Mr., Director and Mr., Director of the Company, who have expressed their inability to attend meeting due to unavoidable circumstances. Copy of Letter of intimation regarding their inability to attend meeting received from respective Director be and is hereby noted”.

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 2	To confirm and approve the minutes of the meeting of the Board of Directors held on 18 th December 2017.
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The Seventh meeting of the Board of Directors of the Company was held on Monday 18th Day of December 2017 at the Registered Office of the company, the draft minutes of the same were circulated earlier for obtaining confirmation of all Board Members.

The Board is requested to consider and pass the following resolution:

DRAFT RESOLUTION

“**RESOLVED THAT** the minutes of the Seventh meeting of the Board of Directors of the Company which was held on Monday 18th Day of December 2017 at the registered office of the company as circulated earlier and placed before the Board be and is hereby read, signed, confirmed and taken on record.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 3	To discuss and approve the appointment of Hon. Virendraji Kukreja, newly elected Standing Committee Chairman, NMC as Ex-officio, Nominee Director of the Company and to accept the resignation of Hon. Sandipji Jadhav former Standing Committee Chairman, NMC.
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In order to give effect to the provisions of Government of Maharashtra Government Decision No. Smart C.– 2016/No. 58/Ward No.261/Navi-23 dated 18.06.2016 in terms of appointment of Director and constitution of BOD, nomination from Nagpur Municipal Corporation shall be required to be considered,

Hon. Virendraji Kukreja, recently elected as Standing Committee Chairman, NMC in place of Hon. Sandipji Jadhav former Standing Committee Chairman, NMC, in accordance to the terms of above GR, Hon. Standing Committee Chairman, NMC shall be appointed as Nominee Director.

In view of above, BOD is requested to approve the appointment of Hon. Virendraji Kukreja, newly elected Standing Committee Chairman, NMC as Ex-officio, Nominee Director of the NSSCDCL in place of Hon. Sandipji Jadhav former Standing Committee Chairman, NMC.

Board of Directors may pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“RESOLVED THAT pursuant to the provisions of Section 161 (3) of Companies Act, 2013, Rules made thereunder and Any other Applicable Provisions and as per the provisions of Articles of Association of the Company, The consent of the Board of Directors of the Company be and is hereby accorded to appoint Hon. Virendraji Kukreja, newly elected Standing Committee Chairman, NMC as Ex-officio, Nominee Director of the Company in place of Hon. Sandipji Jadhav former Standing Committee Chairman, NMC.”

“RESOLVED THAT pursuant to the provisions of Maharashtra Government Decision No. Smart C.– 2016/No. 58/Ward No.261/Navi-23 dated 18.06.2016, the resignation of Hon. Sandipji Jadhav former Standing Committee Chairman, NMC and Nominee Director (Ex-officio) shall be considered and accepted with an immediate effect.”

“RESOLVED FURTHER THAT Mr. Parag Dasarwar, Company Secretary in Practice, bearing C.P NO. 8227 be and is hereby authorized to digitally sign and file the necessary E-Forms with the Registrar of Companies, Maharashtra.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 4	To review the progress of safe and smart city project being implemented by L&T since last BOD meeting. (PPT by L&T and E&Y)
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The progress report since last BOD meeting held on 18.12.2017 prepared by L&T and E&Y in terms of implementation of project under safe and smart city project is being placed before the BOD.

The progress report may be reviewed and BOD may take note of the same.

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 5	To review the progress of the work of preparation of TPS based on the principle of retrofitting for Pardi, Bharatwada, Punapur and Bhandewadi (ABD Project) since last BOD meeting. (PPT by HCP)
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The progress report prepared by HCP since last BOD meeting held on 18.12.2017 in terms of preparation of TPS based on the principle of retrofitting for Pardi, Bharatwada, Punapur and Bhandewadi (ABD Project) is being placed before BOD.

The progress report may be reviewed and BOD may take note of the same.

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 6	To review the progress of the GT (PMU) since last BOD meeting.
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In the light of BOD's resolution bearing number **Resolution No. 49(5)/17-18** passed in the 5th BOD meeting of NSSCDCL, work plan of PMU has been approved, accordingly in terms of approved work plan the progress report is being prepared by PMU since last BOD meeting held on 18.12.2017, the said report is being put up before BOD.

The progress report may be reviewed and BOD may take note of the same.

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 7	To consider and approve the DPR for the Tender SURE(Specification for Urban Road Execution) Projects and authorize CEO to invite the Tenders.
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In view of the resolution bearing no.70(7)/2017-18 passed by the BoD in the previous board meeting held on 18.12.2017, GT (PMU) was directed to prepare one single DPR for TenderSURE Projects for 55 kms of Roads on EPC model on priority basis, accordingly the draft DPR has been prepared by GT(PMU) and further scrutinized by Executive Engineer, NSSCDCL and being placed before the BOD for approval as well as authorizing CEO, NSSCDL to invite the Tenders.

Further, in the light of decision taken in the 7th Meeting of the BOD held on 18.12.2017, GT had been instructed to prepare the DPR in tandem with HCP (Ahmedabad) accordingly the DPR prepared by GT in tandem with HCP is now submitted for the approval of BOD. The said DPR includes the followings;

1. Project Components

- Tender SURE Project is being construed on total road length of 51.91 kms. in the ABD area.
- Key Features are; Strengthening of carriageway with uniform lane width of 3.5 Meters
- Development of footpaths and universal accessible ways
- Integrated approach for Construction of underground utility ducts for services like Water supply lines, Sewerage lines, Storm water drains, Electrical pipes, OFC ducts and Gas lines will be provided on both sides of the road.
- Development of junctions
- Construction of bus bays, auto lanes and cycle tracks, along with provision of Car Parking and cycle parking
- Beautification and Landscaping
- LED street lights and pedestrian footpath LED lights
- A Single tender for all the services (Underground & above ground) along with road designing

2. Project Cost

- Cost – Rs. 519.18 crores

3. Implementation Strategy

Detailed Project Report for TenderSURE project will be prepared in accordance to approved T.P. Scheme.

The successful EPC Contractor will execute the work in a phase-wise approach.

This will follow the following hierarchy;

- a) Roads (total length – 51.91 kms)
- b) Storm water drain
- c) Utility ducting
- d) Water supply and sewer lines

- e) Above ground elements like footpaths, landscaping, street furniture, cycle track, car parking, bus shelters etc.

It is envisaged that in the NSSCDCL organizational structure, a General Manager – Mobility will be responsible of overseeing the implementation process along with the PMU.

4. Timeline:

- Expected project start date- June 2018
- Expected project completion date – Dec 2019

Board of Directors may pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has accorded its approval to the DPR prepared by GT (PMU) in tandem with HCP for Tender SURE Project including road projects of 51.91 Kms in length in ABD area and its estimated cost of Rs. _____ per km.”

“RESOLVED FURTHER THAT BOD has accorded its approval to the EPC option and its block estimated cost as proposed in the DPR, to ensure successful execution of the project within given time frame December 2019 and cost.”

“RESOLVED FURTHER THAT BOD has authorised CEO to invite the tenders, complete the entire bidding process and submit the proposal before the BOD for the appointment of the agency/contractor for implementation of the project.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 8	To consider and approve the draft DPR for Affordable Housing in ABD Area.
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In view of the Directions given in the previous BOD meeting held on 18.12.2017, GT had been asked to study and examine the Government of Maharashtra PPP policy for better implementation of the affordable housing project in ABD area.

Accordingly the DPR has been revised in compliance to the Government of Maharashtra PPP policy and put up before BOD for approval. The said DPR includes the followings;

Project Components:

- Development of 4000 housing units
- Provision of both physical and social infrastructure facilities
- The smart interventions such as Solar Rooftops, CCTV Surveillance and LED Based streetlights to be provided
- Construction technology to be explored - MIVAN, Pre-fabrication and Conventional method

Project cost

- Option 1: Project Development in the Private Land – Rs 824 Crs(**subject to approval of draft TPS**)
- Option 2: Project Development on the Government Land – Rs 454 Crs(**subject to approval of draft TPS**)

Implementation Strategy:

- The project is proposed to be implemented under the Affordable Housing in Partnership Model of the PMAY
- Partnership with private developer
- The Annuity model to be explored
- The developer would be selected through a bid process through a suitable bidding parameter.

Timelines: 15 Months

- Expected project start date- August 2018
- Expected project completion date – October 2019

Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has accorded its approval to the revised DPR of Affordable Housing prepared by GT (PMU) in ABD area in compliance to the Government of Maharashtra PPP policy and directed GT to submit final DPR along with RFP in next BOD meeting”

“RESOLVED FURTHER THAT BOD has authorised CEO to invite the tenders, complete the entire bidding process and submit the proposal before the BOD for the appointment of the agency/contractor for implementation of the project.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 9	To consider and approve the draft DPR for construction of Markets in ABD Area.
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In accordance to the Smart City proposal submitted to MoHUA, construction of Markets in ABD area was proposed, in order to ensure the compliance of the same, draft DPR has been prepared.

The said DPR includes the followings;

1. Project Components

- Public Market place project is being developed at two locations in the ABD area with a creation of 400 shops, child play area, food court and function hall.
- Provides a dedicated space for hawkers (vegetable and fruit vendors) and creation of livelihood opportunities for the few Project Affected Persons (PAPs).
- Reinvigorate the market areas as a retail-shopping destination for local residents.

2. Project Cost

- Public Market Place -1: Rs. 31.13 crores.
- Public Market Place – 2: Rs. 13.10 crores

3. Implementation Strategy

- Separate tender will be floated for Public Market Place-1 & Public Market Place-2
- The Private sector contractor will take up the construction of the project.
- The EPC contracting model will be explored to implement the Project.
- The contractor shall be appointed through a bid parameter on least cost basis.

4. Timeline: 12 Months

- Expected project start date- August 2018
- Expected project completion date – July 2019

Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has accorded its approval to the draft DPR prepared by GT (PMU) for construction of Markets in ABD area and directed GT to submit final DPR along with RFP in next BOD meeting”

“RESOLVED FURTHER THAT BOD has accorded its approval to the EPC option and its block estimated cost as proposed in the DPR, to ensure successful execution of the project within given time frame _____ and cost.”

“RESOLVED FURTHER THAT BOD has authorised CEO to invite the tenders, complete the entire bidding process and submit the proposal before the BOD for the appointment of the agency/contractor for implementation of the project.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 10	To consider and approve the report prepared by GT (PMU) pertaining to Merger of Nagpur Municipal Corporation Transport undertaking with Maharashtra Metro Rail Corporation Limited.
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In the light of BOD's resolution bearing no. 77(7)/17-18 passed in the 7th BOD meeting held on 18.12.2017. GT had been directed to prepare the report pertaining to Merger of Nagpur Municipal Corporation Transport undertaking with Maharashtra Metro Rail Corporation Limited in consultation with sub-committee constituted by BOD.

Accordingly, the draft report is prepared by GT (PMU) in consultation with sub-committee constituted by BOD.

Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has accorded its approval to the draft report prepared by GT (PMU) in consultation with sub-committee constituted by BOD pertaining to Merger of Nagpur Municipal Corporation Transport undertaking with Maharashtra Metro Rail Corporation Limited.”

“RESOLVED FURTHER THAT BOD has authorised Hon. Municipal Commissioner to do the needful in order to give effect to the above resolution”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 11	To discuss, consider and approve the proposal for change request to Director MAHA IT regarding the work of desing and development of Training Room on 7 th Floor, new Administrative Building NMC.
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The commercial proposal from L & T regarding the work of desing and development of Training Room on 7th Floor, new Administrative Building NMC is being put up before BOD, the said proposal has been prepared in line with Nagpur Safe & Smart City BOQ, the proposal submitted by L & T was scrutinized and vetted by Executive Engineer (Smart City).

Further L & T has accepted the suggestion of EE (Smart City) in terms of inclusion of additional scope of work without any additional cost which will ensure state of the art functionality of Training Centre. Accordingly L & T has submitted the proposal of Rs, 41,36,774/- excluding taxes with additional scope without extra cost.

Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has accorded its approval to the commercial proposal obtained from L & T regarding the work of desing and development of Training Room on 7th Floor, new Administrative Building NMC with its estimated cost of Rs, 41,36,774/- excluding taxes with additional scope without extra cost.”

“RESOLVED FURTHER THAT BOD has authorized CEO to submit the change request to the Hon. Chairman, MAHA IT.”

**Nagpur Smart And Sustainable City Development Corporation Limited
Board Note**

Item No. 12	To discuss, adopt and approve the recommendation of Nomination and Remuneration Committee regarding terms and conditions of the appointment along with emoluments, pay-scale, allowances and perquisites of CEO, NSSCDCL.
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In accordance to the BOD's resolution bearing number 64(6)/17-18 passed at the Sixth BOD Meeting of NSSCDCL held on 13.10.2017 in compliance to the provisions of section 178 of the Companies Act, 2013 read with rules frame thereunder, the BOD has constituted the Nomination and Remuneration Committee, to determine and to recommend the BOD about the remuneration of Directors, Key Managerial Personnel and Senior Management, comprising of following Non-Executive Directors (in ex-officio Capacity):

Nomination & Remuneration Committee Members:

Sr. No.	Name	Designation
01	Chairman, Nagpur Improvement Trust	Chairman
02	Municipal Commissioner	Member
03	District Collector	Member
04	CFO	As Member Secretary

The 1st committee meeting was held on Saturday, 17th Day of March, 2018 at 11.00 am at the Hon'ble Municipal Commissioner office, Civil Lines, Nagpur-440001, the said committee in its first meeting had taken note of BODs resolution bearing No. 38(4)/17-18 dated 25th June, 2017 regarding approval to the appointment of Shri. Ramnath Sonawane as full time CEO, a KMP of NSSCDCL, in compliance to the provisions of section 203 of the Companies Act, 2013, further the committee in its first meeting had in accordance with the approved HR policy of NSSCDCL, discussed the terms and conditions of the appointment along with emoluments, pay-scale, allowances and perquisites of Shri. Ramnath Sonawane CEO, NSSCDCL and put up before the BOD its following recommendation for the adoption and approval of BOD :-

Particulars	Terms of Appointment
Nagpur Smart & Sustainable City Development Corporation	<p>Consolidated Pay Per month (all-inclusive on CTC Basis) Rs.2.00 Lacs + Rs.0.25 Lacs towards House Rent Allowance + Car Entitlement</p> <p>Fixed TA at actual and per day allowance of Max Rs. 2500 per day during official visit/travelling on behalf of company subject to production of actual bills</p> <p>Travel Entitlement: Economic Air fare for travelling during official visit on behalf of the Company</p>

	<p>Leave Entitlement: The CEO will be entitled for casual leave of 8 days and sick leave of 30 days per annum</p> <p>Tenure of Service: Contractual Tenure of 2 years</p>	
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Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“**RESOLVED THAT** BOD has adopted the 1st meeting minutes of Nomination and Remuneration Committee and further adopted the following recommendation pertaining to the terms and conditions of the appointment along with emoluments, pay-scale, allowances and perquisites of Shri. Ramnath Sonawane CEO, NSSCDCL.”

Particulars	Terms of Appointment
Nagpur Smart & Sustainable City Development Corporation	<p>Consolidated Pay Per month (all-inclusive on CTC Basis) Rs.2.00 Lacs + Rs.0.25 Lacs towards House Rent Allowance + Car Entitlement</p> <p>Fixed TA at actual and per day allowance of Max Rs. 2500 per day during official visit/travelling on behalf of company subject to production of actual bills</p> <p>Travel Entitlement: Economic Air fare for travelling during official visit on behalf of the Company</p> <p>Leave Entitlement: The CEO will be entitled for casual leave of 8 days and sick leave of 30 days per annum</p> <p>Tenure of Service: Contractual Tenure of 2 years</p>

“**RESOLVED FURTHER THAT** CFO, NSSCDCL be is hereby authorized to implement the resolution with effect from 01.07.2017.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 13	To discuss and consider the recommendation of Selection Committee and accord approval to the appointment of Candidates recommended by Selection Committee
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In accordance to the BOD's resolution bearing number 39(4)/17-18 passed at the fourth BOD Meeting of NSSCDCL held on 25.06.2017, BOD's selection committee had been constituted comprises of following members;

Selection Committee Members:-

Sr. No.	Committee Member	Designation
1	Hon. Mayor	Chairman
2	Hon. Leader of House	Member
3	Hon. Leader of opposition	Member
4	Hon. Collector	Member
5	Hon. Chairman, NIT	Member
6	Hon. Municipal Commissioner	Member

Further in accordance with the approved HR policy, the selection process had been initiated for the posts sanctioned as per the HR policy. Applications were invited through MAHA online portal. The selection committee has conducted the interviews of the applicants on 29th and 30th of March, 2018. The minutes of the selection committee meeting are annexed herewith as 'annexure 1.'

Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has adopted the recommendations of the Selection committee and hereby accorded its approval to the appointment of candidates recommended by Selection Committee.”

“RESOLVED FURTHER THAT terms and conditions of the service, pay-scale, emoluments, perquisites etc of the selected candidates shall be governed by approved HR policy.”

“RESOLVED FURTHER THAT the CEO of the company be and is hereby authorized to issue appointment letters to the candidates.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 14	To consider the recruitment to the posts of General Manager (Mobility Division) and officer on Special Duty (Non-Technical) on the basis of deputation from the applications received from the employees of Nagpur Municipal Corporation.
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BOD has accorded its approval to the HR policy in its 5th Meeting held on 12th August 2017 vide BOD resolution bearing No. 52(5)17-18. In accordance to the said HR policy, the approved posts are required to be filled, for which the notices had been issued through Maha Online Portal on 20th January 2018 for recruitment of various posts, further in accordance to the terms of the said policy, few posts are required to be filled through employees working with NMC on deputation basis, last date for the submission of application for appointment through deputation was 20th January, 2018 which was further extended to 23rd January, 2018. On the due date NSSCDCL has received 56 applications from NMC employees for various posts. The proposal was submitted to Hon. Municipal Commissioner for his consideration with a request to provide the services of following employees of NMC on deputation basis to NSSCDCL, who have been working with the smart City office since inception of the Smart Cities Mission by GOI, namely;

1. Shri. Rajesh J Dufare- Deputy Engineer I/C NMC
2. Shri. Jitendra Singh Tomar
3. Mr. Jageshwar Wankhede

NSSCDCL proposes to consider the appointment of above NMC employees on following positions on deputation basis;

1. Shri. Rajesh J Dufare- - General Manager (Mobility Division)
2. Shri. Jitendra Singh Tomar- OSD (Non-Technical)
3. Mr. Jageshwar Wankhede- OSD (Non- Technical)

Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has accorded its approval to the appointment of following NMC employees;

1. Shri. Rajesh J Dufare- - General Manager (Mobility Division)
2. Shri. Jitendra Singh Tomar- OSD (Non-Technical)
3. Mr. Jageshwar Wankhede- OSD (Non- Technical)

“RESOLVED FURTHER THAT the terms and conditions of the service shall be governed by the approved HR policy”

“RESOLVED FURTHER THAT the Municipal Commissioner with the approval of appropriate authority may provide the service or there employees on deputation basis to the NSSCDCL.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 15	To consider and approve the recruitment of sanctioned vacant posts through the HR agency empanelled by MoHUA (GOI) and NIUA or Mahapariksha, Government of Maharashtra online portal for recruitment process.
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In accordance to the approved HR policy of NSSCDCL, BOD has sanctioned total 34 posts in order to fill up sanctioned posts, the applications were invited through Maha Online Portal on 20th January 2018 for recruitment of such sanctioned posts, against that total 171 applications were received through Maha Online Portal, details of which is annexed herewith as ‘annexure 2.’

The selection committee has conducted the interviews of applicants on 29th and 30th March, and subject to the approval of the BOD, recommended the appointment of 17 candidates against the total 171 applications received through Maha Online Portal.

In terms of Computer Operator position, NSSCDCL has sanctioned 12 posts, 151 applications were received through Mahaonline portal, out of that 100 candidates were appeared for written examination which was held on 09.03.2018, out of that 37 candidates have been shortlisted based on the criteria, interviews of those shortlisted candidates will be conducted soon by Selection Committee.

In terms of OSD Technical Position, NSSCDCL has sanctioned 2 posts, 12 applications were received, out of that 100 candidates were appeared for written examination held on 09.03.2018, out 100, 37 candidates have been shortlisted based on the criteria, interviews of those candidates will be conducted soon.

In accordance to the terms of the approved HR policy, few posts are required to be filled through employees working with NMC on deputation basis, last date for the submission of application for appointment through deputation was 20th January, 2018 which was further extended to 23rd January, 2018, on the due date NSSCDCL has received 56 applications on deputation basis from NMC employees for various posts, Hon. Municipal Commissioner allow and subject to the approval of BOD, recommended to appoint three of the NMC employees on deputation basis, who have been working with the smart City office since inception of the Smart Cities Mission by GOI.

In view of above 14 vacant positions are required to be filled;

OPTION A: Through the HR agency empanelled by MoHUA (GOI) and NIUA

OPTION B: Mahapariksha, Government of Maharashtra online portal

NSSCDCL has received letter from National Institute of Urban Affairs (NIUA) on 12th January 2018. Subject to the instructions of MoHUA, NIUA has issued as RFP to select suitable Human Resource firms to offer services for recruitment of personnel for SPVs for KMPs and other staffing requirements. NIUA had selected the following agency after following due process to which the competent authority has accorded its approval;

M/s Growthmode Consulting Limited

No. 403, 4th Floor, Suraj Mansion, Ameerpet, Hyderabad

Success Fees: 5% of CTC of each position as required by SPV.

The BOD is requested to accord its approval to fill up the above 14 vacant positions through OPTION A or OPTION B.

Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has accorded its approval to fill up the above 14 vacant positions through

“RESOLVED FURTHER THAT BOD has authorized CEO to do all the needful in order to give effect to the above resolution.”

Nagpur Smart And Sustainable City Development Corporation Limited
Board Note

Item No. 16	To discuss and approve the proposal of reconstitution of selection Committee.
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In accordance to the BOD's resolution bearing number 39(4)/17-18 passed at the Fourth BOD Meeting of NSSCDCL held on 25.06.2017, BOD's selection committee has been constituted comprising of following members;

Selection committee Members:-

Sr. No.	Committee Member	Designation
1	Hon. Mayor	Chairman
2	Hon. Leader of House	Member
3	Hon. Leader of opposition	Member
4	Hon. Collector	Member
5	Hon. Chairman, NIT	Member
6	Hon. Municipal Commissioner	Member

It is proposed to reconstitute the said selection committee comprising of following members;

Sr. No.	Committee Member	Designation
1	Hon. Mayor	Chairman
2	Hon. Leader of House	Member
3	Hon. Leader of opposition	Member
4	Hon. Municipal Commissioner	Member

BOD may take note of the reconstitution of selection Committee and authorize CEO to take all the necessary actions in this regard.

Board of Directors may review the same and pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“**RESOLVED THAT** the consent of the Board of Directors be and is hereby accorded to reconstitute the selection committee comprising of following members;

Sr. No.	Committee Member	Designation
1	Hon. Mayor	Chairman
2	Hon. Leader of House	Member
3	Hon. Leader of opposition	Member
4	Hon. Municipal Commissioner	Member
5	Chief Executive Officer	As Member Secretary

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 17	To discuss and approve the expenditure incurred of Rs. 2,29,100/- (approx) for the land owners meeting regarding the proposal of TPS held on 08.02.2018 at Bhavani Mata Mandir, Pardi, Nagpur
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The land owners meeting regarding the proposal of TPS held on 08.02.2018 at Bhavani Mata Mandir, Pardi, Nagpur, the expenditure of Rs. 2,29,100/-(approx) was incurred for the aggrangment of above meeting.

Is it proposed to approve the expenditure of Rs. 2,29,100/- (approx) and further BOD may empower CEO with financial powers to the extent of Rs. _____ in Financial year.

Board of Directors may pass the following resolution(s) with or without modification(s) as deem fit.

DRAFT RESOLUTION

“RESOLVED THAT BOD has accorded its approval to the expenditure incurred of Rs. 2,29,100/- (approx) for the land owners meeting regarding the proposal of TPS held on 08.02.2018 at Bhavani Mata Mandir, Pardi, Nagpur,”

“RESOLVED FURTHER THAT BOD has empowered CEO with the financial powers to the extent of Rs. _____ in financial year.

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 18	To take note of Notices of disclosure of interest and declaration, obtained in form MBP 1 under section 184(1) in the first board meeting of financial year.
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Pursuant to the provisions of section 184 (1) of the Companies Act 2013, every director shall at the first meeting of the Board in which he participates as a director and thereafter at the first meeting of the Board in every financial year or whenever there is any change in the disclosures already made, then at the first Board meeting held after such change, disclose his concern or interest in any company or companies or bodies corporate, firms, or other association of individuals which shall include the shareholding, in Form No. MBP – 1.

Accordingly the declarations in prescribed form MBP-1 has been received from all the Directors of NSSCDCL are enclosed for information of the Board.

BOD may note the same and pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“**RESOLVED THAT** pursuant to the provisions of Section 184 (1) Companies Act 2013 and Rules Framed thereunder the Notices of disclosure of interest and declaration in Form MBP- 1 received from all the Directors of the Company and enclosed with the Board note, be and are hereby noted and taken on record.”

“**RESOLVED FURTHER THAT** the said declarations be kept in the safe custody of _____ of the Company.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 19	To take on record the declarations from directors Under Section 164 of the Companies Act, 2013.
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Pursuant to the provisions of section 164 (2) of the Companies Act 2013, no person who is or has been a director of a company which--

- (a) has not filed financial statements or annual returns for any continuous period of three financial years; or
- (b) has failed to repay the deposits accepted by it or pay interest thereon or to redeemed any debentures on the due date or pay interest due thereon or pay any dividend declared and such failure to pay or redeemed continues for one year or more, shall be eligible to be re-appointed as a director of that company or appointed in other company for a period of five years from the date on which the said company fails to do so.

Accordingly the declarations in prescribed form DIR- 8 has been received from all the Directors of NSSCDCL are enclosed for information of the Board.

BOD may note the same and pass the following resolution(s) with or without modification(s) as deemed fit.

DRAFT RESOLUTION

“RESOLVED THAT pursuant to the provisions of Companies Act 2013 the following declarations in DIR- 8 received from all Directors of the Company and enclosed with the Board note, be and are hereby noted and taken on record.”

“RESOLVED FURTHER THAT the said declarations & Statutory Registers be kept in the safe custody of _____, Nominee Director of the Company.”

Nagpur Smart And Sustainable City Development Corporation Limited

Board Note

Item No. 20	Any other business with the permission of Chair.
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